

## Australian College of Optometry –Advanced Certificate in Glaucoma

### Frequently Asked Questions

1	Who is this course for?	This course is suitable for all qualified optometrists (registered to practice in Australia or New Zealand) who have been qualified to practice for at least six months.
2	How do I sign up for the Advanced Certificate in Glaucoma Course?	Download the Registration Form and email to <a href="mailto:cpd@aco.org.au">cpd@aco.org.au</a> , or book <a href="#">online</a> .
3	Can I pay by direct credit?	The preferred methods for payment are online or via the form with credit card, cheque or direct debit.
4	When is the last date for registering for the Course?	The final date for registering is <b>15 March 2019</b> . <b>Book by 11 March to avoid the late fee.</b>
5	How do I know I am enrolled?	Upon receipt of your payment, you will receive a confirmation email with your receipt.
6	Once enrolled, how do I log into CORE?	<ul style="list-style-type: none"> <li>➤ Go to <a href="https://www.acocore.com">https://www.acocore.com</a></li> <li>➤ Login (your login is your ACO ID number) and enter your password.</li> <li>➤ Your initial password is <b>changeme</b>. You will be asked to change this the first time you log in.</li> </ul>
7	Do the lectures need to be done in sequential order?	<ul style="list-style-type: none"> <li>➤ Lectures should be done in the order that they are listed.</li> </ul>
8	Do I have to complete the lectures before commencing the clinical experience?	It is highly recommended that all lectures are completed prior to the commencement of the Clinical Experience to gain maximum benefit from the theory part before undertaking the practical sessions. If commencing clinical placements prior to the completion of the online learning section, please ensure the relevant lecture for the condition being seen has been completed.
9	Can I watch the lecture videos more than once?	Yes you will be able to watch the videos or listen to the audios as many times as you wish for the duration of the course. Once your course is completed, access will be removed.
10	Do I have to complete all my clinical placement with an ophthalmologist?	Please refer to the Conditions List. Some of the conditions that need to be covered can be done at your own clinic/do not need to be on glaucoma patients. HOWEVER there are certain conditions that

		you need to OBSERVE an ophthalmologist doing.
11	I don't know any ophthalmologists/don't have any near my place of residence. Will ACO organise my clinical placement for me?	It is the responsibility of the candidate to organise their own clinical placement – preferably near to your place of residence. In the event that a candidate is experiencing difficulties in locating a suitable clinical placement venue, the ACO will provide assistance in identifying a suitable location.
12	Can I do my clinical placement at the ACO?	No unfortunately this is not possible.
13	Am I able to defer the course once I have commenced study?	Candidates are expected to complete the course they commence unless special circumstances prevail. If you need to discuss your circumstances, please contact Marcel Mihulka on 03 9349 7477
14	How do you write a Case Report?	Please refer to Case Report Guidelines on writing Case Reports.
17	When are the Log books due?	Log books are due the week commencing <b>2 September 2019.</b>
18	Can I handwrite the case reports and/or logbooks?	ALL Case Reports need to be typed.  You may handwrite your LOGBOOK, <i>IF</i> your writing is legible to people other than yourself. If not then it needs to be typed. Any illegible logbooks will be returned to the candidate unassessed.
19	I've been having trouble meeting some of the clinical experience requirements?	Any queries on meeting clinical assessment requirements need to be raised by the end of June. Please call Marcel Mihulka 03 9349 7477.
20	I don't live in Melbourne. Do I have to travel to the ACO for the exams?	No, you will not be required to travel to the ACO for either exam. You will be able to do them.  Both exams will be held on a specific date at a specific time. They are timed, open book exams.  You are notified of the exam week at the commencement of the course so it is imperative that you keep this week clear. Full details of requirements and instructions will be made available in due course.

21	It says the exam B will be held the week commencing Monday 19 June. Is this on a specific date?	<p>Yes there will be set dates and times for both exams (exam A week commencing 10 June and exam B week commencing 16 September).</p> <p>Candidates will be given sufficient warning as to the final date and time.</p> <p>Please do not book holidays during these weeks.</p>
22	When will my CPD points be allocated?	CPD points are applied on successful completion of the course.